

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
April 28, 2020

Pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the novel coronavirus (covid-19) pandemic. This meeting of the Paris city commission was conducted by videoconference. All city commission meetings may be attended by the public by viewing the video conference at the city's Facebook page online.

The Paris City Commission met in regular session by Webex video conference at 9:00 a.m. which was pushed to Facebook live at www.facebook.com/cityofparisky/ on Tuesday, April 28, 2020.

Mayor, John Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, John A. Plummer; Commissioner, Matt Perraut, Commissioner, Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards.

Others in Attendance City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beuman

Upon determining a quorum was present for the transaction of business, City Manager Daron Jordan, proceeded to conduct the meeting.

Approve Minutes

Motion by Allen-Edwards, seconded by Plummer, approving the minutes of April 14, 2020 special meeting. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Old Business

Daron Jordan stated the FY'21 budget is in process and anticipate proposing a budget for consideration at the May 12, 2020 meeting.

Motion by Perraut, seconded by Allen-Edwards, approving Paris Storytelling Inc. to retain funding, that was issued for the May Storytelling event will be rescheduled for fall of 2020. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Allen-Edwards, seconded by Perraut, approving to negotiate a new 5-year contract with UniFirst. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Galbraith, approving municipal order 2020-12 concerning an agreement with EHI Consultants for \$ 15,000 for professional services. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

CITY OF PARIS
ORDER NO. 2020-12

A MUNICIPAL ORDER CONCERNING AN AGREEMENT WITH EHI CONSULTANTS

WHEREAS, the City has agreed to enter into a written contract for professional planning services with EHI Consultants, of Lexington, Kentucky;

NOW THEREFORE be it resolved by the City Commission of the City of Paris, Kentucky that the attached Agreement with EHI Consultants be approved and the Mayor is authorized to execute the agreement.

Dated this 28th day of April, 2020.

Motion by Plummer, seconded by Brooks, appointing Commissioner Anna Allen-Edwards and Planning Administrator Andrea Lacy as designees in relation to the agreement with EHI Consultants. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

Motion by Plummer, seconded by Galbraith, approving municipal order 2020-11 approving an agreement with American Scale Corp. for the purchase and installation of B-Teck Centurion truck scales for \$ 34,307.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

CITY OF PARIS
ORDER NO. 2020-11

A MUNICIPAL ORDER CONCERNING AN AGREEMENT WITH AMERICAN SCALE CORP.

WHEREAS, the City has agreed to enter into a written contract with American Scale Corp. for the purchase and installation of a new scale at the City's waste hauling facility;

NOW THEREFORE be it resolved by the City Commission of the City of Paris, Kentucky that the attached Agreement with American Scale Corp. be approved and the Mayor is authorized to execute the agreement.

Dated this 28th day of April, 2020.

New Business

Motion by Plummer, seconded by Allen-Edwards, extending the suspension of late payment charges, and disconnect of services on Paris Combined Utilities until June 1, 2020. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

Daron Jordan stated that Mayor Plummer would be signing the recertification report for the National Flood Insurance Program (NFIP) Community Rating System (CRS) as requested by Planning and Zoning Administrator Andrea Lacey.

Motion by Galbraith, seconded by Brooks, approving to request to publish a request for proposal for 10 police vehicles. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

Motion by Plummer, seconded by Brooks, approving the purchase of a replacement police cruiser after applying the insurance payout the replacement cruiser will cost \$ 2,916.00. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

City Attorney Bryan Beauman requested a board be developed of two commission members to finalize the purchase of property located on 17th Street. All agreed Mayor Plummer and Commissioner Galbraith would work with the City Attorney to finalize the purchase.

Motion by Galbraith, seconded by Perraut, approving to move forward with a 5 Yard Stationary Compactor lease agreement with Rumpke for 60 months at \$ 1,140.00 per month. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

Erin Morton discussed a taskforce has been developed to discuss what PPE and policy's need to be in place to ensure a safe return to work for all city employees. Commission Allen-Edwards asked about disinfectant fogger machines. Daron Jordan stated the City Fire Department asked about purchasing foggers and the City is pursuing that avenue.

All agreed the Public Hearing related to Municipal Road Aid will be held by video conference, and the meeting will be open to the public for comment. When the date and time is set a meeting notice will be posted in accordance within the statutory requirements.

Financials

Motion by Galbraith, seconded by Allen-Edwards, approving March financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 6,903,650 with expenditures of \$ 5,519,227 Utility Fund Revenues of \$ 8,186,744 with expenditures of \$ 7,678,947. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

Payment of Invoices

Motion by Perraut, seconded by Plummer, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

General Fund

CHECK NO	VENDOR	AMOUNT
44705	Alert-All Corp.	\$1,485.00
44706	STEVEN BISHOP	\$400.00
44707	Bme Inc	\$1,884.00
44708	BOURBON COUNTY FISCAL COURT	\$28,887.79
44709	Bourbon County Sheriff	\$1,008.77
44710	Casa Of Lexington	\$1,666.66
44711	CCP INDUSTRIES INC	\$94.02
44712	Chamber Of Commerce	\$1,625.00
44713	Columbia Gas Of Kentucky	\$403.71
44714	Galls, Llc	\$814.00
44715	Kacp Membership	\$95.00
44716	KENTUCKY LEAGUE OF CITIES TRUST	\$634.85
44717	KLC INSURANCE SERVICES	\$75,076.98
44718	LICKING VALLEY ADVENTURES	\$250.00
44719	Murphy Elevator Company	\$811.75
44720	PARIS-BOCO PARKS & RECREATION BOARD	\$19,166.66
44721	Paris-Bourbon County E911	\$18,500.00
44722	Paris-Bourbon County Economic	\$2,250.00
44723	Paris-Bourbon County Ems	\$33,333.33
44724	Paris-Bourbon County Tourist,	\$1,562.50
44725	Roberts Heavy Duty Towing	\$530.00
44726	Sebastian, Jonathan D	\$42.13
44727	Sturgill, Turner, Barker &	\$4,847.00
44728	Tractor Supply Credit Plan	\$39.99
44729	Unifirst Corporation	\$136.21
44730	Us Bank Equipment Finance	\$182.20
44731	VERIZON WIRELESS	\$2,053.03
44732	At&t Mobility - (6463)	\$93.91
44733	At&t Onenet Service	\$8.13
44734	Bluegrass Office Systems, Inc	\$33.00
44735	Bourbon Limestone Company	\$56.60
44736	Clean Sweep Janitorial Svc Llc	\$1,500.00
44737	Eads Hardware	\$900.10
44738	FAIRWAY FARMS, LLC	\$2,500.00
44739	Galls, Llc	\$1,578.41
44740	Hillyard Kentucky	\$271.84
44741	K. CARRENDER CONSTRUCTION INC	\$1,971.00
44742	KENTUCKY MOTORS OF PARIS	\$632.06

44743	Leadsonline Llc	\$2,128.00
44744	M&M SERVICES CO. INC	\$18,574.63
44745	Overhead Door Co. Of Lexington	\$280.00
44746	Riley Oil Company	\$2,686.86
44747	Roeding Insurance Group	\$152.70
44748	Shred-It Usa	\$51.00
44749	Sophicity	\$6,426.90
44750	Standard Business Machines	\$17.47
44751	Time Warner Cable	\$111.97
44752	Unifirst Corporation	\$96.83
		\$237,851.99

Utility Fund

CHECK NO	VENDOR	AMOUNT
52350	Absolute Holdings Group	\$1,501.00
52351	Bobcat Enterprises Inc	\$271.89
52352	Brownstown Electric Supply Co.	\$720.00
52353	City Tire Of Paris	\$142.50
52354	Crystal Springs	\$35.33
52355	Culligan Water Conditioning	\$135.00
52356	Delta Mobile Testing, Inc.	\$2,399.00
52357	Hayes Pipe Supply, Inc	\$278.75
52358	KENTUCKY LEAGUE OF CITIES TRUST	\$247.39
52359	Kimball Midwest	\$205.42
52360	KLC INSURANCE SERVICES	\$68,947.28
52361	LFUCG	\$218.19
52362	Neptune Equipment Co.	\$19,125.00
52363	REPAIR & SERVICE SOLUTIONS LLC	\$6,227.50
52364	Riley's Tire	\$197.45
52365	Rumpke	\$156.00
52366	Staples Advantage	\$56.60
52367	Stuart C. Irby Co.	\$3,577.65
52368	STURGILL, TURNER, BARKER & MOLONEY	\$148.00
52369	Terex Services	\$3,488.49
52370	Tractor Supply Co	\$54.98
52371	Unifirst Corporation	\$479.55
52372	VERIZON WIRELESS	\$254.46
52373	American Industries Inc	\$342.48
52374	Apollo Oil, Inc.	\$2,723.00
52375	Arista Information Systems, Inc	\$3,270.41
52376	At&t Onenet Service	\$14.54
52377	Atlas Electric Motor Svc	\$1,585.00
52378	Bluegrass Kesco	\$200.00
52379	Bluegrass Office Systems Inc	\$33.00
52380	Brenntag Mid-South, Inc	\$7,301.20
52381	Columbia Gas Of Kentucky, Inc.	\$119.53
52382	Eads Hardware	\$839.42
52383	Fouser Environmental Services	\$7,383.00
52384	Great America Financial Servs	\$95.17
52385	KENTUCKY MOTORS OF PARIS	\$737.44
52386	Mim Distribution	\$2,733.39
52387	Newgen Strategies & Solutions	\$101.21
52388	RICHARDS ELECTRIC SUPPLY CO., INC.	\$1,602.35
52389	Riley Oil Company	\$569.86
52390	ROEDING INSURANCE	\$152.70
52391	Shred-It Usa Llc	\$17.00
52392	Sophicity	\$1,200.32
52393	Standard Business Machines	\$17.46
52394	Time Warner Cable	\$409.92
52395	Unifirst Corporation	\$224.12
52396	US DEPARTMENT OF ENERGY	\$6,336.97
52397	Wilson Equipment Co.	\$4,218.80
52398	VOID	
52399	VOID	
52400	VOID	
52401	VOID	
		\$151,095.72

CPA, Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 12,140.18 and Utility Fund outstanding of \$ 18,586.51.

Mayor & Commission Reports

Commissioner, Galbraith

- Requested to review a sample letter from KLC, on how to navigate and the expectations of customers with unpaid utility bills and what the process will be when the emergency declaration is over.

Mayor, Plummer

- Asked all citizens to complete their 2020 Census.

Adjourn

Motion by Perraut, seconded by Plummer, to adjourn the meeting at 10:08 a.m. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles